

Please turn off all cellular phones and/or audible pagers

*All Council meetings are digitally recorded, and Council members may participate by
remote electronic means*

The Curtis Center for the Arts is ADA-accessible – Hearing-impaired apparatus available.

Handheld amplified receivers and headsets are available upon request.

For accessibility information and requests, call 303-804-4113 or email

TheVillage@GreenwoodVillage.com at least one business day prior to the meeting.



Thursday, September 25, 2025

5:30 PM

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A. July 17, 2025 Meeting Minutes (2025-295)

4. PUBLIC COMMENT

5. NEW BUSINESS

- A. Carson Park RFP Draft (2025-296)

6. STAFF UPDATES

- A. Community Events Calendar (2025-297)
- B. Financial Summary Report (2025-298)

7. ADJOURNMENT



City of Greenwood Village

Minutes – Final Arts & Humanities Council

6060 South Quebec Street
Greenwood Village, CO
80111

Hearing-impaired apparatus available

Please turn off all cellular phones and/or audible pagers

All Board, Commission and Council meetings are digitally recorded

Thursday, July 17, 2025

5:30 PM

1. CALL TO ORDER

The Greenwood Village Arts & Humanities Council met on Thursday, July 17th 2025 at the Curtis Center for the Arts, 2349 E Orchard Road, Greenwood Village, County of Arapahoe, State of Colorado. Tonight's meeting was called to order at 5:30PM by Council Member Anne Cashman.

2. ROLL CALL

*Present: 6 - Deborah Tolley, Ellie Moller, Anne Cashman, Pat Aaron, Tina Suszynski, Zoe Hochsadt
Absent: 3 - Stephani Davis, Ilena Norton, Kathleen Smith*

3. APPROVAL OF MINUTES

A motion was made by Arts Council member Anne Cashman, seconded by Arts Council Member Pat Aaron; to Approve the Draft Minutes from the June 17 GVAHC meeting. The motion carried by unanimous voice vote.

A. June 17, 2025 Meeting Minutes (2025-207)

4. PUBLIC COMMENT

No members of the public were present for tonight's meeting.

5. NEW BUSINESS

A. Public Art Presentation Rehearsal for August 4 City Council Planning Session (2025-208)

The Arts & Humanities Council went over the final draft of their presentation to be brought before City Council's Study Session on August 4, 2025. It was discussed that it would be beneficial to include a GVAHC member as a presenter alongside Cultural Arts Manager Lisa Neeper and Director of Parks, Trails and Recreation Suzanne Moore; after some discussion the group agreed that Council member Tina Suszynski would present.

B. Public Art Subcommittee Selection Process (2025-209)

The Arts and Humanities Council discussed the pros and cons of creating a smaller subcommittee to select the public art piece for Carson Park, should the proposal be approved. Potential schedules for meetings and a rough outline of time commitments were also considered.

6. STAFF UPDATES

Cultural Arts Manager Lisa Neeper updated the Council on the financial summary and Community Events calendar, noting that upcoming events included the Movie in the Park on August 23, the opening of a solo exhibition by Missouri-based Jo Stealey on September 6, and Art on the Green over the weekend of September 13 and 14.

A. Financial Summary Report (2025-210)

B. Community Events Calendar (2025-211)

7. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:04PM.

Signed:

Kathleen Smith, Chair

Date

Attest:

Cheri Awalt, Administrative Assistant

Date

Request for Proposals (RFP): Public Art Installation at Carson Park, Greenwood Village, Colorado

Project Overview

The City of Greenwood Village, in partnership with the Greenwood Village Arts and Humanities Council (GVAHC), seeks proposals from qualified artists or artist teams for a permanent, site-specific public artwork to be integrated into the developing Carson Park and Pavilion. This project is part of the City's 75th Anniversary celebration and aims to reflect the agricultural history and vibrant community spirit of Greenwood Village.

Budget

Total Budget: **\$68,000**, inclusive of:

- Artist fees
- Design
- Fabrication
- Engineering (if required)
- Transportation
- Installation
- Site preparation
- Community engagement (if applicable)
- Documentation and insurance

Site Description

Carson Park is centrally located near Greenwood Village City Hall and will feature a new Pavilion and natural amphitheater. The selected artwork will complement the surrounding mountain and water views, enhance the park experience, and serve as a focal point for celebration, recreation, and reflection.

Project Goals

The proposed artwork should:

- Reflect the heritage of Carson Park as a family farm and its transformation into a civic gathering place.
- Be timeless, engaging, and accessible to all.

- Enhance the aesthetic and experiential quality of the park without impeding natural sightlines or pedestrian flow.
- Serve as a landmark and conversation piece for community identity and pride.
- Be made from durable materials appropriate for Colorado's climate with minimal maintenance requirements.

Eligibility

- Open to professional artists or artist teams residing in Colorado.
- Experience with public art projects and permanent outdoor installation is preferred.

Submission Requirements

Applications must include:

1. Letter of Interest (1 page max)

Include why you are interested, how your work aligns with the project goals, and initial conceptual direction (no renderings required at this stage).

2. Resume or CV

(2 pages max per team member)

3. Work Samples

- 6–10 images of relevant past work
- Image list with descriptions: title, year, materials, location, client, and budget

4. References

Contact info for 2–3 past clients or collaborators.

Selection Process

A selection panel composed of GVAHC members, City staff, and community representatives will review submissions based on:

- Artistic excellence and originality
- Relevance to site and context
- Feasibility within budget and timeline
- Durability and maintenance considerations
- Community resonance

Finalists (up to 3) will be invited to submit a detailed proposal and will receive an **honorarium of \$1,000** for proposal development. The selected artist(s) will be awarded the full commission to complete the project.

Tentative Timeline

- RFP Released: January 2026
- Submissions Due: March 2026
- Finalist Presentations. 3 Finalists will be invited to submit a detailed proposal: April 2026
- Artist Selected: May 2026
- Installation Completed: Summer 2027

How to Apply

All application materials must be submitted via [CallforEntry.org \(CaFÉ\)](https://CallforEntry.org) or emailed as a single PDF to [Insert City/GVAHC contact email]. No hard copy submissions will be accepted.

Community Events Calendar - September 2025			
Date	Event	Time	Location
September 6-November 1, 2025	Jo Stealey, Solo Exhibition "Reflection"	8:30 a.m. - 4:30 p.m. M-F, 10:00 a.m. - 4:00 p.m. Saturday	Curtis Center for the Arts
Saturday, October 4, 2025	Fall Fest	1-3:30 p.m.	City Hall / Carson Park
Saturday, November 8, 2025	Artist Reception, "Curtis Creates" Faculty and Staff Exhibition	6:00 -8:00 p.m.	Curtis Center for the Arts
November 8-December 20, 2025	"Curtis Creates" Faculty and Staff Exhibition	8:30 a.m. - 4:30 p.m. M-F, 10:00 a.m. - 4:00 p.m. Saturday	Curtis Center for the Arts
Saturday, December 6, 2025	Mayors Holiday Lighting	3-5:30 p.m.	City Hall / Carson Park

Greenwood Village Arts and Humanities Council		
Financial Summary Through August 2025		
Beginning Balance January 1, 2025 =		\$169,820.35
	New to Statement	Year to Date Actuals
FISCAL YEAR 2025		
Revenue		
Art Sales and film series revenue	\$1,205.00	\$4,684.18
CAFÉ/ZAPP Entry Fees		\$14,251.58
Donations	\$160.00	\$287.00
Rental income		\$300.00
Booth fees for Art on the Green	\$500.00	\$1,500.00
Interest	\$258.95	\$1,705.96
SubTotal : Revenue	\$2,123.95	\$22,728.72
Expense		
Gallery Permit		\$93.25
Reception Bartender		\$600.00
Youth Performers		\$400.00
MOP Jurors		\$500.00
AOTG jurors		\$1,000.00
All Colorado Jurors		\$1,400.00
Art on the Green Commemorative Poster Stipend		\$1,000.00
Poster Printing		\$644.81
Poster Frames		
Movie in the Park expense		\$1,072.48
Shakespeare in the parking lot		\$800.00
Wine		\$877.99
Artist Awards MOP		\$600.00
Art on the Green Awards		
All Colorado Awards		
Film Festival Payments		\$7,000.00
SubTotal : Expense		\$15,988.53
SubTotal : 2025 Net Income		\$6,740.19
Total Account Balance		\$164,884.28