

City of Greenwood Village

Agenda – Final Arts and Humanities Council

6060 South Quebec Street
Greenwood Village, CO
80111

Please turn off all cellular phones and/or audible pagers

*All Council meetings are digitally recorded, and Council members may participate by
remote electronic means*

The Curtis Center for the Arts is ADA-accessible – Hearing-impaired apparatus available.

Handheld amplified receivers and headsets are available upon request.

For accessibility information and requests, call 303-804-4113 or email

TheVillage@GreenwoodVillage.com at least one business day prior to the meeting.



Thursday, November 20, 2025

5:30 PM

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A. October 2025 Meeting Minutes (2025-357)

4. PUBLIC COMMENT

5. STAFF UPDATES

- A. Film Series (2025-358)
- B. Carson Park RFP (2025-362)
- C. Financial Summary Report (2025-365)
- D. Community Events Calendar (2025-364)

6. ADJOURNMENT



City of Greenwood Village

Minutes – Final Arts & Humanities Council

6060 South Quebec Street
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80111

Hearing-impaired apparatus available

Please turn off all cellular phones and/or audible pagers

All Board, Commission and Council meetings are digitally recorded

Thursday, October 16, 2025

5:30 PM

1. CALL TO ORDER

The Greenwood Village Arts & Humanities Council met on Thursday, October 16th 2025 at the Curtis Center for the Arts, 2349 E Orchard Road, Greenwood Village, County of Arapahoe, State of Colorado. Tonight's meeting was called to order at 5:38PM by Council Chair Kathleen Smith.

2. ROLL CALL

Present: 5 - Kathleen Smith, Ellie Moller, Stephani Davis, Deborah Tolley, Ilena Norton

Absent: 4 - Anne Cashman, Pat Aaron, Tina Suszynski, Zoe Hochsadt

3. APPROVAL OF MINUTES

A motion was made by Arts Council Member Stephani Davis, seconded by Arts Council Member Deborah Tolley; to Approve the Draft Minutes from the September 25 GVAHC meeting. The motion was carried by unanimous voice vote.

A. September 25, 2025 Meeting Minutes (2025-324)

4. PUBLIC COMMENT

No members of the public were present for tonight's meeting.

5. NEW BUSINESS

A. Carson Park Updated RFP (2025-331)

The Arts & Humanities Council reviewed the second draft of the Request For Proposals (RFP) that will be posted to solicit public art project proposals for Carson Park. It was suggested that a compass rose and street names be added to the included site map for artist reference, as well as a few other small edits for clarity of communication. Cultural Arts Manager Lisa Neeper expressed that a former colleague of hers, who has extensive experience in public art RFPs, had offered to look over the completed draft and give their feedback — the group was amenable to this assistance. It is the Council's goal to post the RFP in November or December in order to review applications in January or February of 2026.

A motion was made by Arts Council Member Deborah Tolley, seconded by Arts Council Member Stephani Davis; to Accept the finalization of the RFP with the edits suggested at this meeting. The motion was carried by unanimous voice vote.

B. Film Festival Dates (2025-332)

Cultural Arts Manager Lisa Neeper presented information pertinent to GVAHC's planned film festival in partnership with the Landmark Theater. She outlined the cost to rent the theater, license the films, and multiple options for advertising/promotion and their associated budgets. The Arts & Humanities Council members then discussed their preferences for the film schedules (first Thursdays from February through April, 2026), ticketing (CivicRec platform), and settled on a \$1,000 budget for promotion to include the Greenwood Village monthly newsletter; Curtis Center email and social media campaigns; PTR mailer; and flyers that GVAHC members will assist to distribute. The Council then reviewed several film trailers, and selected two for their series while leaving the third open for selection at next month's meeting.

A motion was made by Arts Council Member Ilena Norton, seconded by Arts Council Member Stephani Davis; to Approve the selected budget, dates, and films. The motion was carried by unanimous voice vote.

6. STAFF UPDATES

Cultural Arts Manager Lisa Neeper presented the Community Events Calendar with updated events through the end of 2026, as well as the most recent Financial Summary Report.

A. Financial Summary Report (2025-329)

B. Community Events Calendar (2025-330)

7. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:02PM.

Signed:

Attest:

Cheri Awalt, Administrative Assistant

Date

Request for Proposals (RFP): Public Art Installation at Carson Park

Greenwood Village, Colorado

Project Overview

The City of Greenwood Village, in partnership with the Greenwood Village Arts and Humanities Council (GVAHC), invites qualified artists or artist teams to submit proposals for a permanent, site-specific artwork to be integrated into the developing Carson Park and Pavilion. This project celebrates the City's 75th Anniversary and will highlight the site's agricultural history and the vibrant community spirit of Greenwood Village.

Budget

Total Budget: \$68,000

Budget must include all costs associated with the project, including but not limited to:

- Artist fees
- Design
- Fabrication
- Engineering (if required)
- Transportation
- Installation
- Site preparation
- Community engagement (if applicable)
- Documentation and insurance

Site Description

Carson Park is located near Greenwood Village City Hall and will feature a new pavilion and natural amphitheater. The artwork will serve as both a focal point and an enhancement to the surrounding mountain and water views. The installation should enrich the park experience and provide opportunities for reflection, gathering, and celebration.

Project Goals

The proposed artwork should:

- Reflect the heritage of Carson Park as a family farm and its evolution into a civic gathering place.

- Be timeless, engaging, and accessible to all.
- Enhance the aesthetic and experiential quality of the park without obstructing sightlines or pedestrian flow.
- Serve as a landmark and a point of community identity and pride.
- Be fabricated from durable, low-maintenance materials appropriate for Colorado's climate.

Eligibility

- Open to professional artists or artist teams residing in Colorado.
- Experience with public art and permanent outdoor installations is preferred.

Submission Requirements

Applicants must submit the following materials via CaFÉ:

1. Letter of Interest (2 pages max)
Describe your interest in the project, how your work aligns with the goals, and any initial conceptual direction. *Renderings are not required at this stage.*
2. Artist Resume (2 pages max per team member)
3. Work Samples
 - 6–10 images of past work relevant to this project
 - Image list including: title, year, materials, dimensions, location, client, and budget
4. References
 - Contact information for 2–3 past clients or collaborators

Selection Process

A panel of GVAHC representatives, City staff, and community stakeholders will review all submissions. Evaluation criteria include:

- Artistic excellence and originality
- Relevance to the site and context
- Feasibility within budget and timeline
- Durability, safety, and maintenance practicality

- Community resonance and alignment with project goals

Up to three finalists will be selected and invited to develop a site-specific proposal. Each finalist will receive a \$1,000 honorarium.

The selected artist(s) will be awarded the full commission to fabricate and install the completed artwork.

Timeline

- December 1, 2025 – Call opens on CaFÉ
- January 30, 2026 – Deadline to submit questions (email: lneeper@greenwoodvillage.com)
- February 13, 2026 – Submissions due on CaFÉ
- March 20, 2026 – Finalists notified and awarded honoraria
- April 16, 2026 – Finalist presentations to the Greenwood Village Arts & Humanities Council
- May 15, 2026 – Council recommendation to City Council; selected artist notified
- Summer 2027 – Installation completed

How to Apply

All materials must be submitted through CallForEntry.org (CaFÉ). Hard-copy or emailed submissions will not be accepted.

Below, you will find a project overview of Carson Park and a sample legal contract.

An overview of the Park and the Sample legal contract is below.

Greenwood Village Arts and Humanities Council		
Financial Summary Through October 2025		
Beginning Balance January 1, 2025 =		\$169,820.35
	New to Statement	Year to Date Actuals
FISCAL YEAR 2025		
Revenue		
Art Sales and film series revenue		\$6,543.68
CAFÉ/ZAPP Entry Fees		\$14,251.58
Donations		\$377.00
Rental income		\$300.00
Booth fees for Art on the Green		\$2,250.00
Interest	\$167.16	\$2,037.60
SubTotal : Revenue	\$167.16	\$25,759.86
Expense		
Gallery Permit		\$93.25
Reception Bartender		\$750.00
Youth Performers		\$400.00
MOP Jurors		\$500.00
AOTG jurors		\$1,000.00
All Colorado Juror		\$1,400.00
Art on the Green Commemorative Poster Stipend		\$1,000.00
Poster Printing		\$644.81
Poster Frames		
Movie in the Park expenses		\$1,734.48
Shakespeare in the parking lot		\$800.00
Wine	\$432.23	\$1,310.22
Artist Awards MOP		\$600.00
Art on the Green Awards		\$1,500.00
All Colorado Awards		\$1,800.00
Film Festival Payments		\$7,000.00
SubTotal : Expense	\$432.23	\$20,532.76
SubTotal : 2025 Net Income		\$5,227.10
Total Account Balance		\$164,884.28

Community Events Calendar - November 2025- December 2026			
Date	Event	Time	Location
September 6-November 1, 2025	Jo Stealy, Missouri Fiber Artist Solo Exhibition	8:30 a.m. - 4:30 p.m. M-F, 10:00 a.m. - 4:00 p.m. Saturday	Curtis Center for the Arts
Saturday, November 8, 2025	Artist Reception, Curtis Creates Faculty and Staff Exhibition	6:00 -8:00 p.m.	Curtis Center for the Arts
November 8-December 20, 2025	Curtis Creates Faculty and Staff Exhibition	8:30 a.m. - 4:30 p.m. M-F, 10:00 a.m. - 4:00 p.m. Saturday	Curtis Center for the Arts
December 22, 2025-January 24, 2026	Curtis Center Gallery Closed for renovations	N/A	Curtis Center for the Arts
December 22, 2025-February 28, 2026	Curtis Center Classroom Closed for renovations	N/A	Curtis Center for the Arts
Feb 2-Feb 28, 2026	Youth Art Month - Curtis open Wednesday evenings until 7:00 p.m.	Curtis open Wednesday evenings until 7:00 p.m.	Curtis Center for the Arts
March 7-April 11, 2026	Month of Printmaking Invitational	8:30 a.m. - 4:30 p.m. M-F, 10:00 a.m. - 4:00 p.m. Saturday	Curtis Center for the Arts
Saturday, March 7, 2026	Reception, Month of Printmaking Invitational	6-8 pm	Curtis Center for the Arts
May 4 - June 27, 2026	Western Federation of Watercolor	8:30 a.m. - 4:30 p.m. M-F, 10:00 a.m. - 4:00 p.m. Saturday	Curtis Center for the Arts
Thursday, June 4	Mobile Concert Series:	6:00 -8:00 p.m.	Silo Park
Thursday, June 11	Mobile Concert Series:	6:00 -8:00 p.m.	Village Greens Park
Thursday, June 18	Mobile Concert Series:	6:00 -8:00 p.m.	Westlands Park
Thursday, June 25	Mobile Concert Series:	6:00 -8:00 p.m.	Curtis Park
Friday, May 9, 2025	Reception Western Federation of Watercolor	6-8 pm	Curtis Center for the Arts
July 11-August 29, 2026	Reception All Colorado Show	6-8 pm	Curtis Center for the Arts
July 11-August 29, 2026	All Colorado Show	8:30 a.m. - 4:30 p.m. M-F, 10:00 a.m. - 4:00 p.m. Saturday	Curtis Center for the Arts
Saturday, August 15, 2026	Movie in the Park GVAHC & Rotary Club	8:15 PM	Curtis Center for the Arts
Saturday, September 5, 2026	Reception Mai Wyn Show	6-8 pm	Curtis Center for the Arts
Sept 5-Oct Oct 24, 2026	Mai Wyn Show	8:30 a.m. - 4:30 p.m. M-F, 10:00 a.m. - 4:00 p.m. Saturday	Curtis Center for the Arts
Sept 19-20, 2026	Art on the Green	10 am-5 pm	Curtis Center for the Arts
Saturday, November 7, 2026	Reception Julia Rymer/ Collective Seed Sisters Show	6-8 pm	Curtis Center for the Arts
Nov 7-Dec 23, 2026	Julia Rymer/ Collective Seed Sisters Show	8:30 a.m. - 4:30 p.m. M-F, 10:00 a.m. - 4:00 p.m. Saturday	Curtis Center for the Arts